



THE OWASP FOUNDATION

www.owasp.org

Kevin Reiter

Dear Kevin,

We are pleased to offer you the position of IT Contractor with the OWASP Foundation. We will be providing you a payment of \$1250 to be paid on a quarterly basis. You will be expected to provide documentation of hours and services provided. You will be issued a 1099 statement for tax purposes at the end of the year.

This position will require between 5-10 hours/week and will require that you be available for emergency support (i.e. OWASP Website failing). The tasks that will be forwarded to you may include the following:

SSL Certs (management, installation, renewal), Domain Name(s) (management, provisioning), Akamai (Content Acceleration), Rackspace DNS, Rackspace Virtual Hosting Control Panel, Ubuntu OS Administration, Apache Webserver Administration, Wiki Administration, Mailman Administration, OCMS Administration, Salesforce Administration, Salesforce Development, OWASP Lulu books publication administration, Regonline Administration, GoogleApps and associated googleapps applications including administration of emails, groups, and related tasks. remote management of employee and contractors of OWASP Foundation via meet-me-now for remote administration and assistance as needed, Centralized repository of projects aka: Sourceforge, Keep a centralized record of all system diagrams, operations, access control and administration credentials, Disaster Recovery of All Systems, laptops, printer, smartphone, manage video equipment that belong to the Foundation, ICT support at OWASP Summits, workshops, ** All other systems that come online to process, store OWASP Foundation business globally

Please sign this offer letter to note your acceptance. This agreement can be terminated by either party pending 30 days notification.

Alison Shrader will contact you regarding the W-9 requirement and submission of documentation.

I would like to sincerely welcome you to the Foundation. We are looking forward to working with you.

Kate Hartmann,

Operations Director

