

University of Dublin
TRINITY COLLEGE

Accommodation, Conference and Catering Tariff 2009

(all prices € Euro)

1 ACCOMMODATION

Room Type	Continental B/fast	Cooked B/fast
(i) Standard accommodation (Type A)	€60.50	€64.50
(ii) Goldsmith Hall single (Type B)	€60.50	€64.50
(iii) Goldsmith Hall double (Type B)	€81.00	€89.00
(iv) Ensuite accommodation – single, single within a 2 or 3 bedroom apartment (Type C)	€74.50	€78.50
(v) Ensuite accommodation – twin (Type C)	€125.00	€133.00

All rates are per room, per night.

Accommodation is available between June and September inclusive.

Standard Accommodation (Type A)

Located in the historic areas of the campus, this accommodation consists of single study bedrooms or double apartments containing two single bedrooms and a lounge.

The rooms share toilet and shower facilities and all rooms have access to a kitchen suitable for light catering only.

Goldsmith Hall Accommodation (Type B)

Accommodation is located on or adjacent to the main campus. Bright and comfortable modern single and double-bedded rooms within purpose built apartments. The apartments generally consist of four bedrooms, two showers, two toilets and a kitchen/living room. All bedrooms have individual locks. Rooms may be reserved individually or for small groups.

Ensuite Accommodation (Type C)

Accommodation consists of single and twin study bedrooms with own private bathroom.

Ensuite apartments with two or three single bedrooms, 1 bathroom and a kitchen/livingroom are also available.

All ensuite twin bedrooms and apartments are located in the historic parts of campus and have been refurbished in recent years.

2 CONFERENCE FEES

(a) The following fees are charged to cover the use of College facilities e.g. lecture theatres, seminar rooms, office accommodation, including all audio-visual equipment in situ. These fees shall apply irrespective of the numbers using any particular hall or room. Other rooms available in College will be quoted on request.

(b) (i) Where halls are required prior to or following any conference or meeting for preparation or clearance, the daily fees (reduced by 50%), will be charged.

(ii) A fee of €380.00 will be charged in respect of any conference that requires registration facilities at weekends.

(c) The fees do not cover:

(i) Sponsor's expenses, e.g. secretarial, printing, photocopying, signposting, provision of stationery, external telephone or postal charges, etc.

(ii) Facilities which the College does not ordinarily provide. Where such facilities are provided on request, they will be charged additionally.

Name or Room No.	Style	Capacity	Price per day (or part) €
Trinity Conference Centre			
Burke Theatre	Tiered	406	1,690.00
Walton Theatre	Tiered	208	840.00
Emmet Theatre	Tiered	190	840.00
Davis Theatre	Tiered	200	840.00
Swift Theatre	Tiered	100	365.00
Ui Chadhain Theatre	Tiered	100	365.00
Beckett 1	Flat Floored	80	370.00
Beckett 2	Flat Floored	80	370.00
Room 3074	Flat Floored	150	545.00
Upper Concourse	Exhibition Space		850.00
Lower Concourse	Exhibition Space		850.00
Seminar Rooms	Classroom style	50	240.00
Seminar Rooms	Classroom style	5-20	155.00
Hamilton Conference Centre			
MacNeill Theatre	Tiered	300	995.00
Joly Theatre	Tiered	200	840.00
Maxwell Theatre	Tiered	100	420.00
Salmon Theatre	Tiered	66	250.00
Synge Theatre	Tiered	66	250.00
LTEE 1	Tiered	100	420.00
LTEE 2	Tiered	100	420.00
LTEE 3	Tiered	100	420.00
Campus Meeting Rooms (limited availability)			
Examination Hall	Flat Floored	450	1,500
Goldsmith Hall	Flat Floored	600	1,760

3 CATERING SERVICES

Receptions and banquets can be provided by the Catering Department. Details and prices may be obtained on request from the Catering Manager.

Catering may only be arranged within designated catering areas and all catering services must be procured from the College's Catering Department. <http://www.tcd.ie/catering/>

	Daily
*Coffee/Tea with biscuits, disposable cups	€2.85
*Coffee/Tea with biscuits, cup & saucer, served	€3.85
*Packed Lunches	€16.00
*Self-service Lunch	from €19.50
*Served Lunch	from €26.00
*Dinner — 3 course and coffee, glass and top up of wine (served 6 p.m. – 7.30 p.m. only)	from €40.00
*A range of formal banqueting dinner menus are available	from €75.00
*Catering Services provided on Saturdays and Sundays will attract a 10% supplement.	

4 VAT (VALUE ADDED TAX)

VAT will be applied at the prevailing rate, at date of invoice. Currently conference fees are subject to 21.5% VAT. Catering services are currently subject to 13.5% VAT, whilst alcohol & luxury items are currently subject to 21.5% VAT.

5 PRICE VARIATION

Although every effort will be made to maintain the price quoted, the College reserves the right to alter its tariff should circumstances compel such action. It will, however, give not less than one month's notice of any such intended change. Rates apply for 2009 only.

6 INSURANCE

The hirer must hold and produce evidence of insurance to the College for Public liability insurance with limit of indemnity of €13,000,000 extended to provide an indemnity to the College to include cover for damage to property in the custody and control of the hirer. The College will be indemnified by the hirer in respect of his suppliers, agents or other third parties introduced by the hirer.

7 DISCLAIMER

The College shall not be liable for any loss or damage suffered by conference organisers or hirers of College facilities which arises from any untoward interference with the College premises or personnel, whether such interference is caused by fire, force majeure, industrial dispute, political intimidation or commotion, or by any cause not reasonably within the power of the College to anticipate or remedy.

The College reserves the right to deal solely with principals, and reserves its rights to decline to deal with agents.

8 DEPOSITS

A non-refundable deposit will be required before a Conference/Group booking is accepted as firm and guaranteed by College. This will be 10% of the estimated total account and a detailed deposit invoice will be forwarded to the booking contact upon contract signing. In addition 75% of the revised anticipated total charges due on the final account must be paid no later than 4 weeks prior to the commencement of the event. Any residual balance must be cleared within 4 weeks of final invoice.

9 PAYMENT

All group reservations must be made and paid for by the group or conference organiser. All payments must be made to the T.C.D. No. 1 Account.

10 CANCELLATION POLICY

Cancellation conditions under which your booking is accepted are as follows:

Cancellation over 8 weeks prior to the event – 50% of total charge.

Cancellation over 4 weeks prior to the event – 75% of total charge.

Cancellation over 2 weeks prior to the event – 90% of total charge.

Cancellation under 2 weeks prior to the event – 100% of total charge.

Notice of all changes must be submitted in writing to the Accommodation Office.



ACCOMMODATION OFFICE

TRINITY COLLEGE, DUBLIN 2, IRELAND.

Tel: +353 1 896 1177 Fax: +353 1 671 1267 Email: Reservations@tcd.ie Web: <http://www.tcd.ie/accommodationandcatering>

THIS TARIFF AND THE SCHEDULE OF ACCOMMODATION AND SERVICES SHALL BE DEEMED TO BE CONTRACTUAL DOCUMENTS AND SHALL BE CONSTRUED TOGETHER.